

“Swachh Bharat Abhiyan” Training on Kayakalp

7th to 8th July 2016, Maharashtra

Conducted by

**National Health System Resource Centre in collaboration
with NHM Maharashtra**

TRAINING REPORT “SWACHH BHARAT ABHIYAN” TRAINING ON KAYAKALP

TRAINING COORDINATOR

Ms. Vinny Arora (Consultant, QI, NHSRC, New Delhi)
Dr. Mayuri Sankhe (State Programme Officer)
Ms. Anamika Nigwal (State Program Officer)
Dr. Mayur L. Munne (State QA Consultant)

DATE OF TRAINING: 7th to 8th July 2016.

PLACE OF TRAINING: Conference Hall, Public Health Institute,
Nagpur, Maharashtra

PARTICIPANTS OF TRAINING: Total no. 79 (List attached in ***Annexure I***)

COURSE SCHEDULE The course schedule (***Attached in Annexure - II***) outlines the day to day contents.

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OBJECTIVES OF TRAINING

- To equip participants as a master trainers for providing “Swachh Bharat training” at their respective districts and facilities.
- To roll out “KAYAKALP” program in State of Maharashtra for FY 2016-17.
- To develop skills and acumen to carry out internal and peer assessment of facilities under “KAYAKALP” Program.
- To understand importance of quality assurance, cleanliness, hygiene & sanitation and infection control for the facilities.
- To prepare a road map for “Kayakalp” 2016-17.

BACKGROUND

Swachh Bharat Abhiyan was launched by the Hon'ble Prime Minister on 2nd October 2014, with a focus on promoting cleanliness in public places. To recognise such efforts of ensuring Cleanliness and Hygiene at Public Health Facilities, the Ministry of Health & Family Welfare, and Government of India has launched "KAYAKALP" a National Initiative to give Awards to those public health facilities that demonstrate high levels of cleanliness, hygiene and infection control. To supplement these Swachhta Guidelines for Public Health Facilities have also been issued.

For scaling up of the program in FY 2016-17 to CHC/ SSDH & PHC in all States and UTs "Swachh Bharat Abhiyan Training" has been introduced from FY 2016-17. One TOT on "Swachh Bharat Abhiyan" was designed for two days training at State level. Participants were expected to provide same kind of training at their respective districts and facilities. A training schedule was prepared and extended upto period of two days. (Annexure-II)

EXECUTIVE SUMMARY

"Swachh Bharat Abhiyan" training was conducted by NHSRC in collaboration with National Health Mission, Maharashtra from 7th July 2016 to 8th July 2016 at Conference hall, State Public Health Institute Nagpur.

The aim of training was to strengthen the knowledge of participants by imparting the overall importance of Cleanliness, Sanitation and Hygiene and Infection control. It was also expected that participants would be equipped with knowledge and skills so that they can further organize these training at districts and hospital level. Course curriculum for training was prepared by the NHSRC and was duly syndicated with state requirements. 79 participants of this training were inclusive of District Quality Assurance coordinators, Staff Nurses, Matrons, Tutor Incharges, District Program Managers, IPHS coordinators from 34 districts of Maharashtra State.

The participants were given-

- A copy of KAYAKALP Guideline- Award to Public Health facilities.
- A bag with writing pad, pen.
- Hard copy of exercises and material required during training.
- Pen drive with all powerpoints slides with all resource materials for the training.

The programme had 15 sessions, spread over a period of two days along with group exercises. **(Annexure-II)**

Feedback from the participants was taken and the report contains analysis and suggestions given by the participants. The overall rating of the programme in feedback has been fair with an overall score of 3.69 on a 5 point scale. **(Annexure- III)**

At last road map for kayakalp program 2016-17 was prepared for "Maharashtra".
(Annexure- IV)

DAYWISE SUMMARY OF THE PRESENTATIONS

Day 1

Training was formally inaugurated by Dr. Sanjay Jaiswal, Deputy Director Health, Nagpur. He explained about the importance of Swachhta during his inaugural speech and welcome faculties from NHSRC and participants across the state.

Dr Padmaja Jogewar & Dr. Shashikant Jadav Principal PHI Nagpur & Nodal officer QA, Maharashtra respectively presented their experience of implementing "KAYAKALP" in FY 2015-16. He explained about the whole "Kayakalp" journey during last year and shared their experience.

After formal introduction from participants and faculties first presentation of the training was started by Dr Nikhil Prakash Gupta, Sr. Consultant QI, NHSRC with a topic on **"Overview of Kayakalp and Swachh Bharat Abhiyan"** . He explained first about the Public Health System.

Which comprises of:-

- ❖ 7% of all hospitals, 20% of Resources, 20% of Doctors, and 36% of all beds
- ❖ 20% OPD Care, 37% IPD Care, 60% Terminal care and approx. 98% Immunisation services are provided by Public health facilities.

He also said after launch of National Health Mission 91% of OPD and 120% of IPD care has been increased from year 2009-10 to 2013-14.

He explained how Quality of services is of utmost importance for the Ministry and therefore Quality Standards for DH, CHC, PHC and Urban PHC has been released. He explained about 8 areas of concerns in "National Quality Assurance Standards". He said "KAYAKALP" program has been launched under Swachh Bharat Mission.

Dr Nikhil then explained about the features of program like a system of Internal, Peer and External assessment. Also briefed that award scheme this year is extended up to CHCs and PHCs also. Number of awards depends upon the number of districts in the State. So for the large State (>50 districts) will have 3 award, Medium State (26-50 districts) will have two awards and for small states (<10 Districts) will have only 1 award. All the facilities will be eligible for commendation award if scored more than 70% in external assessment.

Second session was imparted by Ms. Vinny Arora, Consultant, NHSRC on **“Assessment Protocols”**. She explained about the Kayakalp tool that there are 6 thematic areas, 50 Components and 250 Checkpoints with a total score of 500 marks. She elaborated that there are different Kayakalp tools for DH and PHC. She provided a brief overview of all thematic areas during her presentation. Ms. Vinny Arora also explained about four assessment methods viz Observation, Staff Interview, Patient Interview and Record review. Scoring methodology of “Kayakalp” was also explained by her in detail. She has also engaged participants in the exercise on scoring methodology for providing more comprehensive view on providing scores while assessing the facilities.

The next presentation was given by Mr. Rajesh Nallamothe, Consultant, NHSRC. He explained about **“Facility Management”**. He covered A4 Facility appearance, A1 Pest and Animal Control, A5 Infrastructure appearance; A7- Furniture and fixture maintenance, A8 Junk material and A10 work place management components of Kayakalp checklist. He explained about the importance of appearance of the facilities, condemnation policies to remove junk material from the hospital. He also explained with an example about the 5 S technique of Work place Management.

Post lunch session was presented by Dr Nikhil Prakash and he presented on **“New dimension in Bio Medical waste Management Rule 2016 & Waste Management Specific issues”**. He defined waste and explained about the importance of proper waste management in the facilities.

Dr Nikhil shown how new BMW Management Rule 2016 is different from BMW Management Rule 1998. He emphasised these new highlights of BMW Rule 2016:-

- ❖ Scope – It also includes AYUSH Health Facilities, Vaccination Camps, First-Aid Rooms of Schools, Forensic Labs, etc.
- ❖ Constitution of a new committee at the State level
- ❖ Small facilities less than thirty beds may designate a qualified person to review and monitor the activities relating to bio-medical waste management
- ❖ Bar Code System for bags & containers (after 28th March 2017)
- ❖ Phase-out Chlorinated bags and no Non-chlorinated plastic bags after 28th March 2018
- ❖ On-site disinfection of laboratory waste, microbiological waste, blood samples & blood bags
- ❖ Treatment & disposal of Liquid waste in accordance with the water (Prevention & control of Pollution) 1974
- ❖ ‘On-site’ Waste Management can be established if nearest CTF is 75 kms away
- ❖ Segregated collection – Four Categories
- ❖ Prior Approval for ‘Deep Burial’

Management of Bio Degradable waste through Sanitary land fill, Composting, Vermicomposting, EM (Effective Microorganisms) Technology, Bio-gas plant, Incineration and Salvaging was also explained during the session.

Post lunch Ms. Vinny Arora, has engaged the participants on “**Gap Assessment Exercise**”. During this session photographs from the facilities were shown and participants were expected to find out gaps and relevant checkpoint point from “kayakalp” book.

Next session “Green and Energy Efficient Hospital” was taken by **Ms. Vinny Arora**. She covered A2- Landscaping and Gardening, A3-Maintenance of Open area, A6-Illumination, E2- Water Sanitation, A9 Water Conservation and B10- Drainage and sewage Management components of Kayakalp. She had shown many photographs during this session and given examples of how hospitals have improved in these criteria during last year kayakalp program. She covered these topics in two subtopics for each component- like what is the problem of the facilities and what are easy solutions.

Last session for the day was taken by **Mr. Rajesh Nallamothu** on “Clean Hospital”. In this session he covered B 1-6 Why clean hospital, B7-8 Standard material and equipment for cleaning, B-9 Overview of Cleanliness and Cleanliness in High risk areas of Hospital. He discussed about 5S approach of work place management i.e. Sort, Straightening, shine, standardise and sustain. Than he explained about procedure of cleaning in various areas of hospital like wards, kitchen, laundry and high risk areas like ICU and OT.

Day 2

Day 2 was initiated with a brief recap of all the sessions of day one by Ms. Vinny Arora. After that she handed over Dias to Mr. Rajesh Nallamothu to take topic on **“Infection Control Practices- Module-1”**. He has explained mode of infection, hand hygiene, personal protective equipment and safe practice for prevention of infection. During his session he has shown videos of “Proper Hand Washing”.

2nd session of the day was taken by Ms. Vinny Arora and took topic on **“Infection control Practices Module-2”**. In this session she covered processing of equipment i.e. Disinfection, Cleaning and Sterilization. She has the correct method of instrument processing through Video of NHM. Ms. Vinny also briefed about preparation of Chlorine and Hypochlorite solutions.

Next session was taken by Dr Nikhil Prakash on **“Infection Control Program”**. During this session D-8 and D-9 i.e. about Infection control program and Hospital acquired infection surveillance was covered. He gave emphasis on constitution of infection control committee in all facilities. He also explained how to calculate hospital acquired infection rates in the facilities.

Next session was taken by Ms. Vinny Arora on **“Management of Support services”**. During this session management of hospital linen, kitchen and security services was discussed. She also discussed in details about management of all outsource services in the Hospital.

Post lunch session was about engaging the participants in exercise of 5S. Multi coloured and sized pebbles were distributed amongst the rows in small bowls and they were asked to arrange them as per 5S. All participants were enthusiastic to perform and they all did well.

Next session was on **“Promoting Kayakalp and Swachh Bharat Abhiyan”** by Dr Nikhil Prakash. In this session Dr Namit covered F-1 Community monitoring and patient participations, F-2 Information, Education and Communication, and F-5 Staff Hygiene and Dress code. Dr Namit explained about importance of community participation for Swachhta in public health facilities.

Next session was taken by Mr. Rajesh Nallamothu on “**Managing and sustaining transformation**”. In this session he explained about various strategies for transforming organisation culture for a change. He said for a change there should be a leader who could have Power, Pain, Vision and do scarifies for a change in an organisation.

Last session of the training was taken by QI team from the State of Maharashtra for “**Road map for KAYAKALP 2016-17**” They took inputs from all participants and prepared a road map for “KAYAKALP” 2016-17. (**Annexure-IV**)

After completion of all session of last day feedback were collected from all participants. (**Annexure III**).

At last Dr Shashikant Jadav, **Joint Director and Nodal Officer Quality** had given vote of thanks to faculties from NHSRC and all participants for overwhelming participation and sincerity towards the training.

Annexure I

List of Participants

| Swachh Bharat Abhiyan Training | | |
|--|---------------------------------|---|
| 7th - 8th July 2016, Nagpur, Maharashtra | | |
| Sr. No. | Participant Name | Designation & Head Quarters |
| 1 | Dr. Rahul Ramchandra Shinde | DQAC, ZP Ahmednagar |
| 2 | Dr. Pankajkumar P. Patel | DQAC , Gadchiroli |
| 3 | Dr. Abhijit Haribhau Dharnale | DQAC, Jalana |
| 4 | Dr. Prashant Shantram Putthawar | DQAC,Hingoli |
| 5 | Devendra Subhash Shinde | Staff Nurse, Civil Hospital Alibag Raigad |
| 6 | Anusaya Narayanrao Sawargave | Staff Nurse,SOH Gangpur Aurangabad |
| 7 | Rajabhau Sadashiv Admane | Sanitary Inspector Civil Hospital Beed |
| 8 | Mrs. Mangala Suresh Khadse | Matron Civil Hospital Thane |
| 9 | Dr. Snehal Shirbhate | DQAC, Coordinator, Thane |
| 10 | Dr. Mayur L Munne | State Consultant QA NHM Mumbai |
| 11 | Anamika Nigwal | PO (QA) Mumbai |
| 12 | Dr.Mayuri Vilas Sankhe | PO(QA) Mumbai |
| 13 | Dr.Pallavi Annarao Reddy | DQAC, Latur |
| 14 | Shobha Baburao Mankole | Asst. Matron, Udgir |
| 15 | Smt,Rama Govindrao Girl | Sister Tutor, Beed |
| 16 | Smt,Vandana Ramsing Padvi | SDH,Navapur, Nandurbar |
| 17 | Dr.sana Amreen | DQAC,Pune |
| 18 | Dr.Harshada Bhaidas Pawar | DQAC,Dhule |
| 19 | Dr.Mangesh Nareshrao Raut | DQAC,Amravati |
| 20 | Mrs.Mangala Shantaram sonawane | Sister Incharge,Shirpur,Dhule |
| 21 | Smt.Pushpalata Dilip Khairnar | Staff Nurse,Nandurbar |
| 22 | Smt.Asha Fakira Rathod | Staff Nurse,Pusad,Dst,Yavatmal |
| 23 | Sujata Anand Dhobale | Staff Nurse,Manchar,Pune |

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| 24 | Rasila Vinayak Timande | Staff Nurse,DH,Pune |
| 25 | Mrs.Arya Alka Sanjay | Asst,Matron Parbhani |
| 26 | Manini Chhaburao Deshmukh | Asst,Matron ,Nashik |
| 27 | Mrs.Rohini Mahendra Wagare | Matron,Aharnednagar |
| 28 | Kalpana Ramchandra Athawale | Asst,Matron . Jawhar |
| 29 | Dr.Rajeshwar Debadwar | DQAC,Nagpur |
| 30 | Smt.Pushpalata Gajanan dhekan | Daga Hospital,Nagpur |
| 31 | Dr.Samir siddharth shende | DQAC,Parbhani |
| 32 | Dr.Saiprasad digambarao Shinde | DQAC,Nanded |
| 33 | Kuldip Sakharam Wakpanjar | DQAC,Buldhana |
| 34 | Dr.Hirkani Madnaik | DQAC,Sangli |
| 35 | Dr.Videkar Anil Kishanrao | THO,Kannad,Aurangabad |
| 36 | Ingle Arun Balikramji | Matron,D.H, Jalna |
| 37 | Mrs.Rekha Milind Kale | Asst,Matron, Hinganghat |
| 38 | Nishigandha Diliprao Kute | DQAC,Nashik |
| 39 | Smt.Meena VVamanrao Deshmukh | Matron, Civil Hospital,Hingoli |
| 40 | Mrs.Savita Revatiprasad Agnihotri | Incharge Sister,Jalgaon |
| 41 | Mr.Shankar Togre | Staff Nurse, (forAsst, Matron) Gadchiroli |
| 42 | Bhavana Sureshrao Bhoyar | DQAC,Washim |
| 43 | Pravin Madhukar Ghutke | IPHS Co-Ordinator, Gadchiroli |
| 44 | Malti Laxmikant Parve | Nursing Sister,VVardha |
| 45 | Dr.Abhijeet Krishna Ahire | DPM,Nashik |
| 46 | Dr.Prashant Navnath Jaybhaye | DPM.Jalgaon |
| 47 | Dr.Kailash Walmik Nagrale | DQAC,Ratnagiri |
| 48 | Bharti Bhauraoji Punse | Asst.Matron , Wardha |
| 49 | Smt.shobha Mane | IPHS,Co-Ordinator,Solapur |
| 50 | Rajashree Rajendra Bansode | Aast,Matron ,Sangli |
| 51 | Mandar Ramesh Binawade | IPHS Co-ordinator, Kolhapur |
| 52 | Rajesh G.Bure | DPM,Parbhani |

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| 53 | Mr.Santosh Shivaji Patil | Staff Nurse,Kolhapur |
| 54 | Mr.Niranjan Vishwanath Fulzele | Matron,Gondia. |
| 55 | Shinde Mandakini digambar(Tirhekar)) | PHN, Osmanabad |
| 56 | Pokharkar Sunita shivaji | General Hospital,Osmanabad |
| 57 | Pallavi Dattatray Chavan | Incharge Sister,Omaraga |
| 58 | Jeevanchhaya waman Katkar | Incharge Sister,Chandrapur |
| 59 | Rohini H.Gholave | IPHS,Co-ordinator,Buldhana |
| 60 | Sangita H.Wagh | Staff Nurse.Buldhana |
| 61 | Dr.Santosh Ramrao Nandurkar | DPM,Beed |
| 62 | Dr.Nagorao Kerba Gadekar | DPM,Osmanabad |
| 63 | Smt.Asha Prabhakar Meshram | Asst.Matron ,Nagpur |
| 64 | Arti Pradeep Ashawan | Asst,Matron, Warora |
| 65 | Padma Natthuji Khandate | Staff Nurse,Wardha |
| 66 | Dr.Ashok V.More | Medical Officer,Karad,Dst.Satara. |
| 67 | Mr.Santosh Paupatti | DPM,Sindhudurge |
| 68 | Dr.Satyendra Shukla | DQAC,Gondia |
| 69 | Kirin Arun Dhoke | Staff Nurse, Gondia |
| 70 | Dr.Utpala Udaram Deshbhratar | DQAC,Akola |
| 71 | Sheetal Rajan Khanolkar | Matron, Ratnagiri |
| 72 | Mrs.Neeta Anil Kamble | Incharge Sister,Kholapur |
| 73 | Veena shirish Lele | Matron, Sindhudurg |
| 74 | Dr.Vinit B.Zalke | Dist.Epidemiologist, Wardha |
| 75 | Dr.Parag Krishnaji Jiwatode | DQAC,Chandrapur |
| 76 | Dr.Priyanka P.Ubhad | DQAC,Bhandara |
| 77 | Kalyani Chakor Harshe | SDH,Islampur,Dst.Sangli |
| 78 | Rajesh Digambar Andhale | Staff Nurse, Murtizapur |
| 79 | Sajjad A.Lodhi | (PA) QA,Cell,Nagpur |

Annexure II



Master Training on “Swachh Bharat Abhiyan”

07th to 08th July 2016,
Nagpur, Maharashtra

Agenda

| Time | Topic | Resource Person |
|--|---|--------------------------|
| Day-01 (07th July 2016) | | |
| 09:00 a.m. - 09:30 a.m. | Registration | |
| 09:30 a.m. - 10:00 a.m. | Inaugural Address | |
| 10:00 a.m. - 10:30 a.m. | Experience on implementation of Kayakalp in 2015-16 | State Nodal Officer |
| 10:30 a.m. - 11:15 a.m. | Overview of Kayakalp and Swachh Bharat Abhiyan (Tea During Session) | Dr. Nikhil Prakash Gupta |
| 11:15 a.m. - 12:00 noon | Assessment Protocol | Ms. Vinny Arora |
| 12:00 noon – 12:45 p.m. | Facility Management | Mr. Rajesh Nallamothe |
| 12:45 p.m. - 01:30 p.m. | Bio Medical Waste Management Rules 2016 | Dr. Nikhil Prakash Gupta |
| 01:30 p.m. - 02:15 p.m. | Lunch | |
| 02:15 p.m. - 03:00 p.m. | Exercise | NHSRC Team |
| 03:00 p.m. - 04:00 p.m. | Waste Management – Specific Issues (Tea during Session) | Dr. Nikhil Prakash Gupta |
| 04:00 p.m. - 04:45 p.m. | Green & Energy Efficient Hospitals | Ms. Vinny Arora |
| 04:45 p.m. - 05:30 p.m. | Clean Hospitals | Mr. Rajesh Nallamothe |
| Day-02 (08th July 2016) | | |
| 09:00 a.m. - 09:30 a.m. | Recap | |
| 09:30 a.m. – 10:15 a.m. | Infection Control Practices - Hand Hygiene & Personal Protection | Mr. Rajesh Nallamothe |
| 10:15 p.m. – 11:15 p.m. | Infection Control Practices Instrument Processing and Environmental Control | Ms. Vinny Arora |
| 11:15 a.m. – 12:00 noon | Infection Control Programmed and HAI Surveillance | Dr. Nikhil Prakash |
| 12:00 p.m. – 12:45 p.m. | Management of Support Services | Ms. Vinny Arora |
| 12:45 p.m. – 01:30 p.m. | Promoting ‘ Kayakalp’ and ‘ Swachh Bharat Abhiyan’ | Dr. Nikhil Prakash |
| 01:30 p.m. – 02: 15 p.m. | Lunch | |
| 02:15 p.m. – 03:00 p.m. | Exercise | NHSRC Team |
| 03:00 p.m. – 04:00 p.m. | Managing & sustaining Transformation (Tea during Session) | Mr. Rajesh Nallamothe |
| 04:00 p.m. – 04:15 p.m. | Quiz | NHSRC Team |
| 04:15 p.m. - 04:30 p.m. | Road Map & Implementation of Kayakalp | State |

Annexure III

Feedback Analysis

| SWACHH BAHARAT ABHIYAN TRAINING , Maharashtra (FEEDBACK EVALUATION) | | |
|--|-----------------------|---------|
| 7th - 8th July 2016, Nagpur, Maharashtra | | |
| SESSION | FACULTY | AVERAGE |
| Overview of Kayakalp & Swachh Bharat Abhiyan | Dr. Nikhil Prakash | 3.83 |
| Assessment Protocol | Ms. Vinny Arora | 4.30 |
| Facility Management | Mr. Rajesh Nallamothe | 2.94 |
| Bio Medical Waste Management Rules 2016 | Dr. Nikhil Prakash | 3.92 |
| Group Exercise | Ms. Vinny Arora | 4.13 |
| Waste Management Specific Issues | Dr. Nikhil Prakash | 3.81 |
| Green & Energy Efficient hospitals | Ms. Vinny Arora | 3.91 |
| Clean Hospitals | Mr. Rajesh Nallamothe | 3.17 |
| Infection Control Practices | Ms. Vinny Arora | 4.15 |
| Infection Control Programme & HAI surveillance | Dr. Nikhil Prakash | 3.91 |
| Management of Support Services | Ms. Vinny Arora | 3.94 |
| Promoting 'kayakalp' and 'Swachh Bharat Abhiyan' | Dr. Nikhil Prakash | 3.81 |
| Exercise | Ms. Vinny Arora | 3.68 |
| Managing & Sustaining Transformation | Mr. Rajesh Nallamothe | 2.77 |
| Quiz | Ms. Vinny Arora | 3.04 |
| | AVERAGE | 3.69 |

SESSIONS MOST APPRECIATED BY PARTICIPANTS

| SESSION |
|------------------------------|
| Bio Medical Waste Management |
| Infection Control Practices |
| Clean Hospitals |
| Assessment Protocol |

Annexure- IV

Road Map for Kayakalp 2016-17

| S. No. | Activity | Responsibility | Timeline |
|--|---|--|-------------------------|
| Awareness cum Internal Assessor training at all districts | One day Awareness cum Internal Assessor training for KAYAKALP tool | Districts with State Support | Till July 2016 |
| Improvement Training under "Swachh Bharat Abhiyan" at Facility Level | Hands-on improvement training under "KAYAKALP" for Cleanliness, Infection Control and BMW at all DHs, SDHs/CHCs/PHCs | TOT trained trainers | Till 31st August 2016 |
| Improvement Cycle of KAYAKALP | Improvement Cycle 1- Internal assessment of all DHs, SDHS/CHCs & PHCs, identifications of Gaps, Action Planning and Gap Closure | Facilities with State and District Supervision | 29th Feb 2016 |
| | Improvement Cycle 2- Internal assessment of all DHs, SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure | Facilities with State and District Supervision | 30th May 2016 |
| | Peer Assessment- Peer assessment of all DHs, SDHS/CHCs & PHCs, Identifications of Gaps, Action planning and Gap Closure | Peer team with State and District Supervision | 15th August 2016 |
| | Improvement Cycle 3- Internal assessment of all DHs, SDHS/CHCs & PHCs, Identifications of Gaps, Action Planning and Gap Closure | Facilities with State and District Supervision | Till 30th November 2016 |
| External Assessment | External Assessment of all DH's, SDH's, CHC's and PHC's scored more than 70% in Peer Assessment | State and Districts | Till 15th Sep 2016 |
| | Submission of finding of external assessment to State level award committee for DH's and SDH's/CHC's | State External Assessment Team | Till 20th Sep 2016 |
| | Submission of finding of external assessment to District level award | District External | Till 25th Sep 2016 |

| | | | |
|--------------|--|-----------------|------------------|
| | committee for PHC's | Assessment Team | |
| | State to select the best two performing DH's and SDH's /CHCs(One for smaller states less than 30 districts) and Commendation award to DH's, SDH's/CHC's(Scored more than 70% in external Assessment- 10% of Total Selection of SDH/CHC) | State | 30th Sep 2016 |
| | All districts to select the one best PHC's and Commendation award (Scored more than 70% in external assessment- 10% of total Selection) | District | 30th Sep 2016 |
| | State to send name of winners of KAYAKALP Award (Best, Runner-up and Commendation) with a detailed report of all activities under KAYAKALP to Ministry | State | 2nd October 2016 |
| Facilitation | Facilitation of all KAYAKALP award winners DH's, SDH's/CHC's and PHC's at State level Award Ceremony | State | 2nd October 2016 |